

**ROUTING AND RECORD SHEET****SUBJECT:** (Optional)

Draft Study - Architect-Engineer-Selection Procedures

**FROM**DC/OL/SS *2***EXTENSION****NO.****DATE**

11 January 1982

**TO:** (Officer designation, room number, and building)**DATE****RECEIVED****FORWARDED****OFFICER'S INITIALS****COMMENTS** (Number each comment to show from whom to whom. Draw a line across column after each comment.)1. *OS/PSD/HSB*  
1E20 Hqtrs.

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**CONFIDENTIAL**

11 January 1982

MEMORANDUM FOR: [REDACTED] STAT  
OS/PSD/HSB

FROM: [REDACTED] STAT  
DC/OL/SS

SUBJECT: Draft Study - Architect-Engineer Selection Procedures

1. In response to your request of 7 January 1982 for comments concerning Subject, I would offer the following:

a. Paragraph 3, line 10 of the Proposed A-E Selection Procedures reflects that the Office of Security will "conduct" investigation of key personnel for each firm and submit a report of their findings to the Evaluation Board. It should be understood by all concerned that in some cases this will be only a preliminary investigation. Security approvals to the CONFIDENTIAL level can be processed within the three week time frame mentioned in Paragraph 3. Investigation of key personnel who would require unescorted access to Agency buildings could take three months or longer. I am assuming that only employees of the winning firm would require such unescorted access. [REDACTED] STAT

b. Attachment F, Section IV (SECURITY CONTROL), lines 6 and 7 indicate that "Key personnel of the project team may be required to take a polygraph examination." It would, I believe, be more accurate to state that "Any Project team personnel who require unescorted access to Agency facilities will be required to take a polygraph examination." [REDACTED] STAT

c. Attachment F, Section IV (SECURITY CONTROL), lines 7 and 8 state that the Agency will conduct a preliminary security "investigation" of (the) firm prior to the (selection) interview. It would be more accurate to say that the Agency will conduct a "preliminary security inspection." [REDACTED] STAT

2. If you have any additional questions, you can reach me on [REDACTED] STAT

[REDACTED] STAT

Enclosure

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